



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: September 24, 2019

Subject: FY 2018/19 Consolidated Annual Performance and Evaluation Report to the U.S. Department of Housing and Urban Development

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE submission of the County's FY 2018/19 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) for the following federal programs: Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), Emergency Solutions Grant (ESG), Housing Opportunities for Persons with AIDS (HOPWA), and Neighborhood Stabilization Program (NSP).

**FISCAL IMPACT:**

No fiscal impact. This action seeks to approve the year-end performance report for the FY 2018/19 CDBG, HOME, ESG, HOPWA and NSP programs administered by the County. CFDA Nos.: CDBG - 14.218; HOME - 14.239; ESG - 14.231; HOPWA - 14.241; NSP - 14.218.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **09/24/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 24, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Jaclyn Tummings,  
925-674-7877

cc:

## BACKGROUND:

Consolidated Annual Performance and Evaluation Report (CAPER): The Housing and Community Development Act of 1974, as amended, requires all CDBG and HOME entitlement jurisdictions to prepare and submit a CAPER (Attachment A) to the U.S Department of Housing and Urban Development (HUD) by September 30 of each year. The CAPER provides the County and interested stakeholders with an opportunity to evaluate the progress in carrying out priorities and objectives contained in the County's five-year Consolidated Plan and annual Action Plan. HUD uses the CAPER to evaluate whether: (1) the County has carried out projects/programs as described in its Consolidated Plan and annual Action Plan; (2) the CDBG, HOME, ESG, NSP, and HOPWA assisted activities are eligible and meet a national objective, and if expenditures meet certain statutory requirements; and (3) the County has demonstrated a continuing capacity to carry out its HUD funded programs.

The basic elements of the CAPER are the following: summary of resources and expenditures, programmatic accomplishments, status of actions taken during the year to implement objectives contained in the Consolidated Plan, and evaluation of progress made during the year in addressing identified priority needs and objectives.

Highlights of the CAPER include the following:

- The County received approximately \$9.1 million in FY 2018/19 CDBG, HOME, HOPWA and ESG funds for use in accomplishing housing and non-housing community development objectives.
- The County expended \$9.55 million on approved projects and programs (expenditures were for projects funded in previous and current years).
- The County continued to meet HUD's requirements related to spending CDBG and HOME funds in a timely manner.
- For each dollar of the County federal funds spent for projects that were completed during the year, \$12.45 was leveraged from other federal, State, local, and private resources.
- Over 35,000 lower income persons/families were served through public service programs.
- 27 lower income people were placed in jobs through Economic Development programs.
- 227 businesses were assisted through Economic Development programs.
- 9 Infrastructure/Public Facilities projects were completed.
- 85 rental housing units were rehabilitated for low income households.
- 18 owner-occupied homes were rehabilitated.
- 78 homeowners received foreclosure prevention counseling.
- 665 low income renters received services and/or financial assistance to prevent them from becoming homeless or to quickly regain housing following an episode of being homeless.

## CONSEQUENCE OF NEGATIVE ACTION:

The County cannot submit the CAPER without Board approval, which would jeopardize future HUD funding.

CHILDREN'S IMPACT STATEMENT:

The project/programs funded with CDBG, HOME, ESG, HOPWA, and NSP funds support one or more of the following children's outcomes: (1) Children Ready for and Succeeding in School; (2) Children and Youth Healthy and Preparing for Productive Adulthood; (3) Families that are Economically Self Sufficient; (4) Families that are Safe, Stable and Nurturing; and (5) Communities that are Safe and Provide a High Quality of Life for Children and Families.

ATTACHMENTS

Attachment A: Draft FY 2018/19 CAPER