



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 10, 2019

Subject: Certification of Health and Safety Screening for Head Start and Early Head Start

RECOMMENDATION(S):

APPROVE Certification of Health and Safety Screening for Head Start and Early Head Start, as recommended by the Employment and Human Services Director.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

Contra Costa County, through the Employment and Human Services Department, Community Services Bureau (CSB), is a Head Start grantee from the federal Department of Health and Human Services, Administration for Children and Families (ACF). The grant is currently in Year 1 of 5 for Head Start funding and Year 1 of Early Head Start Childcare Partnership funding. Organizations that accept federal funds to operate Head Start programs must have strong governance systems in place to safeguard federal dollars and provide oversight and direction to Head Start programs.

CSB received the attached Health and Safety Screening Template from ACF to use to evaluate program compliance with local, state and federal regulations. The screening process

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/10/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 10, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
Supervisor

By: Stephanie Mello, Deputy

Contact: (925) 681-6389

cc: Nasim Eghlima, Tracy Lewis

was conducted by CSB and was approved by the Head Start Policy

BACKGROUND: (CONT'D)

Council on September 4, 2019. It is a requirement to complete the Health and Safety screening within 60 days of the project period.

This board order is to accept and approve the attached certification of health and safety screening for the base Head Start grant (09CH010777) and Early Head Start Childcare Partnership grant (09HP000193). Both certification forms require signature of the Board of Supervisors Chairperson. Approval and signature of the documents will keep the Department in compliance with ACF regulations.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Department will not be in compliance with Head Start regulations.

CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

Health and Safety report

Certification form 1 to sign

Certification form 2 to sign

Screening template