



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: September 10, 2019

Subject: Early Head Start Childcare Partnership Grant Waiver

---

**RECOMMENDATION(S):**

AUTHORIZE the Employment and Human Services Director, or designee, to apply for non-federal share waiver from Administration for Children and Families for the Early Head Start Childcare Partnership Grant.

**FISCAL IMPACT:**

The grant amount is \$1,968,634; the Non-federal Share is \$492,159. The CFDA No. is 93.600.

**BACKGROUND:**

Contra Costa County submitted an application to the United States Department of Health and Human Services, Administration for Children and Families (ACF), Office of Head Start as the Head Start grantee. The Board approved the grant submission on September 11, 2018 (c.50).

As a grantee, the Department also applied for the Early Head Start Childcare Partnership grant to obtain funds to complete facility improvements at county-owned and operated childcare sites as well as childcare sites operated by County subcontractors. The board

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **09/10/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 10, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I  
Supervisor

By: Laura Cassell, Deputy

Contact: CSB (925) 681-6389

approved submission of the Early Head Start Partnerships Grant on March 12, 2019 (c.49). The budget period for these carry-over funds is September 1, 2018 through August 31, 2019. These federal Partnership Grants require a non-federal share

### BACKGROUND: (CONT'D)

in the amount of 20% of the grant total. The match is usually achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners. With this grant, there will be no community or parent involvement. The planned expenditures pertaining to facility improvement cannot be met with volunteer hours as the use of funds do not involve classroom participation from parents. It would be difficult for the Department to meet the non-federal share because of the nature of the expenditures. Thus, the department is seeking a waiver of the non-federal share. Approval of this board order will allow the department to seek a waiver from ACF.

### CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the department will be responsible for finding alternative ways to meet the non-federal share amount for this grant.

### CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

### ATTACHMENTS

Fee Waiver Request

Fee Waiver budget breakdown