



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: September 10, 2019

Subject: APPROVE a lease amendment with the City of Richmond for 5050 Hartnett Ave., Richmond to be utilized by the Community Services Bureau.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease amendment with the City of Richmond for a building located at 5050 Hartnett Avenue, Richmond, to be utilized by the Community Services Bureau at the annual rental rate of \$1, plus the cost of water and sewer services and annual property and fire inspections. The lease will be amended to extend the term to July 30, 2024 and increase the monthly utility payment.

**FISCAL IMPACT:**

100% Community Services Budget Unit 0588 (Federal - Health & Human Services - Administration for Children and Families & California Department of Education funding)

**BACKGROUND:**

The County's Employment and Human Services Department, through the Community Services Bureau (CSB) has been conducting childcare services at the premises since 1991. Under this lease, CSB will continue to provide childcare services to the community.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/10/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 10, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julin Perez, 925.  
957-2460

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the lease amendment is not approved, the County will not be able to provide childcare services to the community through CSB and will incur other costs and expenses to relocate the childcare facility.

ATTACHMENTS

Lease Amendment