



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services  
Date: October 8, 2019

Subject: Add a Mental Health Project Manager position in the Health Services Department.

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22516 to add one Mental Health Project Manager position (VQSE) at salary plan and grade level ZA5-1799 (\$7,583 - \$9,217) in the Health Services Department. (Represented)

**FISCAL IMPACT:**

Upon approval, this request has an annual cost of approximately \$188,313.00 with pension costs of \$42,120.00 already included. The entire cost of this position is funded by Mental Health Services Act.

**BACKGROUND:**

The Health Services Department is requesting one permanent full-time Mental Health Project Manager position allocated to its Behavioral Health Division to work as part of a multi-disciplinary team working collaboratively with Contra Costa Regional Medical Center and the Institutions for Mental Diseases Coordinator. The team's primary focus is to reduce the utilization of long-term institutional care, progressing mental health consumers through the continuum of care into living independently in the community. The incumbent will initiate and monitor contracts and expenditures pertaining to levels of residential care for

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **10/08/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 8, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares,  
(925) 957-5240

cc:

mentally ill adults and older adults, and working closely with the team to ensure their appropriate and timely placements.

CONSEQUENCE OF NEGATIVE ACTION:

If this is not approved, the Behavioral Health Division will not have adequate management staff to meet the critical services provided to mental health consumers.

ATTACHMENTS

P300 No. 22516