



**Contra  
Costa  
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: September 10, 2019

Subject: Tax and Bond Counsel Contract Amendments with Quint & Thimmig LLP

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute two contract amendments with Quint & Thimmig LLP (Contractor) to extend the contract termination date from June 30, 2019 to June 30, 2021, with no change to the payment limits:

1. For tax and bond counsel services related to Multifamily Housing Revenue Bond and Assessment District and Community Facilities District Bond issues (existing payment limit \$500,000); and
2. For tax and bond counsel services related to Tax Allocation Revenue Bond issues (existing payment limit of \$250,000).

**FISCAL IMPACT:**

The cost of tax and bond counsel services is covered in the cost of issuance included in each bond issue. Fees are negotiated for each borrowing transaction based upon the size and

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **09/10/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 10, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Kristen Lackey (925)  
674-7888

cc:

complexity of the transaction.

**BACKGROUND:**

On April 4, 2016, the County issued a Request for Proposals (RFP) for Tax and Bond Counsel Services. After review by the Debt Affordability Advisory Committee (DAAC) and firm interviews, Quint & Thimmig LLP was selected to provide bond and tax counsel services to the County for Multifamily Housing Revenue Bond, Assessment and Community Facilities District Bond, and Tax Allocation Revenue Bond issues. This amendment will allow the Contractor to continue to provide the services through June 30, 2021.

**CONSEQUENCE OF NEGATIVE ACTION:**

The County would not have legal representation on County Multifamily Housing Revenue Bond, Assessment District, Community Facilities District and Tax Allocation Revenue Bond issues.