



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: September 10, 2019

Subject: APPROVE Contract Amendment No. 1 with Willdan Engineering, Countywide.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute Contract Amendment No. 1 with Willdan Engineering, effective September 1, 2019, to increase the payment limit by \$15,000 to a new payment limit of \$265,000, and to extend the term from August 31, 2019 to January 31, 2020 to provide on-call municipal services, Countywide.  
Project No.: Various

**FISCAL IMPACT:**

100% Various Public Works Funds

**BACKGROUND:**

On August 8, 2017, the Board of Supervisors approved a contract with Willdan Engineering to augment Public Works Department staff. A contract extension is needed to continue professional services relating to several internal projects currently in progress. Projects include research, data collection, analysis, updating records, and recommendations on processes, as needed. The on-call contract will be in effect, with the approval of this amendment, until January 31, 2020.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/10/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 10, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Carrie Ricci,  
925-313-2235

cc:

Government Code section 31000 authorizes the County to contract for services including the type of municipal services that Willdan Engineering provides.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval of the contract amendment, necessary work in the Finance Division of Public Works may not be completed in a timely manner.