



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: August 6, 2019  
Subject: Approve a purchase order with W.W. Grainger, Inc.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with W.W. Grainger, Inc. in an amount not to exceed \$900,000, for miscellaneous parts, tools and supplies for the period August 1, 2019 through July 31, 2021, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Public Works Facilities Services and Road Maintenance budgets.

**BACKGROUND:**

W.W. Grainger Inc. (Grainger) provides thousands of supplies, tools, parts and equipment to Public Works. Many divisions of Public Works such as Facilities, Fleet, and Custodial Services along with Road Maintenance use Grainger for a number of small tools, parts, and equipment on a regular basis. Grainger has been awarded a contract through the Oregon NASPO ValuePoint Master Agreement No. 8496, which the State of California, Department of General Services entered into a Participating Addendum (Number 7-18-51-02) which allows the County to use the States Participating Addendum for purchases of parts, supplies,

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☒ APPROVE ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **08/06/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 6, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Joe Yee (925)  
313-2104

cc:

tools and small equipment. Utilizing such a government contract guarantees the County fair pricing and exceptional service.

BACKGROUND: (CONT'D)

In the previous one-year purchase order with Grainger, nearly \$400,000 was spent. This purchase order is for a two-year period.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, parts, tools, equipment, and supplies will not be purchased at government pricing from W.W Grainger.