



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: August 6, 2019

Subject: Purchase Order with Veritiv Operating Company

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, an amendment to Purchase Order #F03618 with Veritiv Operating Company (formerly Unisource, Inc.), to increase the payment limit by \$99,000 to a new payment limit of \$976,000 for the purchase of janitorial supplies of all types for the Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Center with no change in the original term of January 1, 2016 through December 31, 2019.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

The CCRMC and Contra Costa Health Centers have been purchasing janitorial supplies from Unisource, Inc. since 2007, who provides all the necessary disinfecting and cleaning agents used by the Environmental Services Unit to insure the hospital and clinics are disinfected to the standards of the State of California. The Purchase Order we have with Unisource, Inc. is going to run out of funds, and the company has changed their name to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/06/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 6, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jaspreet Benepal,
925-370-5501

Veritiv Operating Company.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, then the CCRMC and clinics cannot be cleaned and disinfected up to the State of California code until we can find a suitable replacement for this vendor. This may cause patients and staff to be more susceptible to infectious diseases and will affect not only patient care but also endanger our hospital license.