



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: August 6, 2019

Subject: Amendment to Purchase Order with SoftwareONE for Office 365/E3 License Upgrade

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, Change Order #2 with SoftwareONE, Inc., to increase the payment limit by \$195,200 to a new payment limit of \$5,140,968, for the continuation of 1,600 licenses that were on a temporary basis and now need to be fully paid for the Health Services Department, with no change in the original term of January 1, 2018 through December 31, 2020.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

The Health Services Department (HSD) utilizes licensed Microsoft products and support through existing vendor SoftwareONE, Inc. and enrolled in an Enterprise Agreement for the licensing of Microsoft applications in January 2018. Licenses for additional applications will be included for the Office 365 Transition Project, which will allow HSD to create centralized user management of email and business productivity systems, eliminate maintenance cost of physical hardware within the Data Center, and reduce cost on backup

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/06/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 6, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Patrick Wilson,
925-335-8700

and storage infrastructure. The original Purchase Order was submitted with an amount of \$4,426,560. Change Order #1 was to add \$519,208 to the Purchase Order. An additional \$195,200 is required.

CONSEQUENCE OF NEGATIVE ACTION:

Without an Enterprise Agreement for Microsoft products, Health Services would lose volume pricing and otherwise be out of compliance for licensed hardware and software, which would put patient health data at risk.