



Contra
Costa
County

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: July 30, 2019
Subject: SouthTech Systems Contract Extension

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract amendment with SouthTech Systems to extend the term from July 1, 2019 through June 30, 2020 and increase the payment limit by \$262,132 to a new limit of \$1,310,660 for continued licensing of the Integrated Electronic Recording, Cashiering, Indexing and Imaging System.

FISCAL IMPACT:

There is no impact to the General Fund for this contract extension. The original contract and this extension are funded by the dedicated Recorder Modernization Trust Fund (2451). The contract extension will increase the payment limit by \$262,132, from \$1,048,528 to \$1,310,660.

BACKGROUND:

The County recently contracted with Granicus, LLC, for a Clerk-Recorder Integrated Electronic Recording, Cashiering, Indexing & Imaging System to replace the Clerk-Recorder's existing system provided by SouthTech. During the transition to the new system, the Clerk-Recorder Division requires the continued use of the existing system to

☒ APPROVE ☐ OTHER
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/30/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 30, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: B. Dunmore 5-7919

cc:

continue operations and provide services to the public. The amendment specifications reflect the conversion of SouthTech to a limited liability corporation. Granicus, LLC, is in the process of assuming ownership of SouthTech.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the contract extension with SouthTech will leave the Clerk-Recorder Division without the software and technology to perform the division's primary functions to the public and service agencies.