



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Dianne Dinsmore, Human Resources Director  
Date: October 8, 2019

Subject: Reclassify a Deputy County Librarian-Support Services and its incumbent to Deputy County Librarian and Abolish the Deputy County Librarian-Support Svc

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22523 to reclassify one (1) Deputy County Librarian-Support Services (3AFG) (unrepresented) position #6241 at salary plan and grade B85 1983 (\$9,102-\$11,063) and its incumbent to Deputy County Librarian (3AFE) (unrepresented) at salary plan and grade B85 1983 (\$9,102-\$11,063), place incumbent at step 2, and abolish the classification of Deputy County Librarian-Support Services in the Library Department.

**FISCAL IMPACT:**

Upon approval, this action will have no fiscal impact to either the Library or General Funds.

**BACKGROUND:**

Library Administration requested to consolidate the classifications of Deputy County Librarian-Support Services and Deputy County Librarian-Public Services into one single classification of Deputy County Librarian. In order to provide efficient services and classify

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **10/08/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 8, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Samuel Treanor at  
(925) 608-7702

By: June McHuen, Deputy

employees correctly, the department is requesting to reclassify position #6241 from Deputy County Librarian-Support Services to Deputy County Librarian and abolish the classification (Support Services).

CONSEQUENCE OF NEGATIVE ACTION:

If this position change is not approved, the incumbent will not be appropriately classified and the Library will lack necessary flexibility with senior staff assignments, possibly impacting future services.

ATTACHMENTS

P300 No 22523 Reclass Dep County Librarian