



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: July 23, 2019

Subject: Novation Contract #28-530-26 with the City of San Ramon

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #28-530-26 with the City of San Ramon, a government agency, to provide home-delivered and congregate meal services for County's Senior Nutrition Program, for the period from July 1, 2019 through June 30, 2020, which includes a three-month automatic extension through September 30, 2020.

**FISCAL IMPACT:**

The City of San Ramon (Agency) will pay County the voluntary contributions it receives from participating seniors, after it has paid its authorized expenses. The projected amount to be collected in contributions in one year is \$25,000. No County funds required.

**BACKGROUND:**

This Contract meets the social needs of County's population by providing an average of 35 congregate meals per day, five days per week for senior citizens at the San Ramon Senior Center, and home delivered meals to senior citizens in the San Ramon area. While the County provides the meals to be distributed, food service equipment and supplies, nutrition education, food service monitoring, and overall

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/23/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 23, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Dan Peddycord,  
925-313-6712



BACKGROUND: (CONT'D)

program administration, the Agency will manage/operate the Congregate Senior Nutrition Cafe at the San Ramon Senior Center.

On July 10, 2018, the Board of Supervisors approved Novation Contract #28-530-25 with the City of San Ramon to provide home-delivered and congregate meal services for County's Senior Nutrition Program for the period from July 1, 2018 through June 30, 2019, which included a three-month automatic extension through September 30, 2019.

Approval of Novation Contract #28-530-26 replaces the automatic extension under the prior Contract and allows the Agency to continue providing services through June 30, 2020.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's senior citizens who depend on County's Senior Nutrition Program will not receive meals at Contractor's facility.