



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors  
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
 Date: July 9, 2019

Subject: Establish Capital Construction Fund for Fire District Construction Projects

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**RECOMMENDATION(S):**

1. ADOPT Resolution No. 2019/1 establishing the "CCCFPD Capital Construction Fund" within the County Treasury.
2. AUTHORIZE the County Auditor-Controller to transfer \$10 million from the CCCFPD General Operating Fund (Fund No. 202000) to the new CCCFPD Capital Construction Fund.

**FISCAL IMPACT:**

100% CCCFPD General Operating Fund Reserves. This is a planned transfer. It will partially fund the construction of a new Fire Station 70 in the City of San Pablo. The District will continue to meet its Board-approved policy to maintain General Fund reserves in an amount not less than 10% of budgeted expenditures.

**BACKGROUND:**

The Contra Costa County Fire Protection District is in the final phase of new construction on Fire Station 16 in the City of Lafayette. The current target date for completion is August 1, 2019. Development impact fees have been exhausted in the Capital Outlay Fund, and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **07/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, Director  
 Diane Burgis, Director  
 Karen Mitchoff, Director  
 Federal D. Glover, Director

ABSENT: John Gioia,  
 Director

Contact: Jackie Lorrekovich, Chief,  
 Administrative Services (925) 941-3300 x1300

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:



## BACKGROUND: (CONT'D)

the District is using General Fund reserves to complete the project.

The District has also broken ground on a new Fire Station 70 in the City of San Pablo. The approximate cost of that project is \$13.5 million. The City of San Pablo will reimburse the District for \$4.5 million in project costs. The remaining construction costs will come from District reserves. The District has a 10% General Fund Reserve Policy. Currently, reserves far exceed the required 10%. In previous discussions with CAO staff, there was consensus to fund the construction costs for Fire Station 70 from reserves.

Initial planning and design is underway for a new Fire Station 86 in Bay Point and a new Fire Station 9 at the Buchanan Field Airport in Concord. These construction projects will likely require external funding.

As part of the FY 2019-20 preliminary budget adoption process, the District requested the establishment of a capital construction fund for current and future major construction projects, to include Fire Stations 70, 86, and 9. The District requested to transfer \$10 million in General Fund reserves to the new capital construction fund to complete Fire Station 70 and begin planning and design work on Fire Station 86 and Fire Station 9.

## ATTACHMENTS

Resolution 2019/1