



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: July 30, 2019

Subject: P300 No. 22487 to Add a Chief Assistant Public Defender, Delete one Asst Public Defender, and Delete IT pos

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22487 to add a Chief Assistant Public Defender (25D1) (unrepresented) position at salary plan and grade B8E (\$15,962-\$19,402) and cancel one Assistant Public Defender-Exempt (25D2) (unrepresented) position # 3887 at salary plan and grade B8E 2377 (\$14,174-\$17,228) ; cancel one Information Systems Specialist III (LTNA) (represented) position (#15743) at salary plan and grade TB5 (\$5,873-\$7,139, and cancel one Information Systems Manager I (LTNA) (represented) position (#16359) at salary plan and grade ZA5 1884 (\$8,249-\$11,054) in the Public Defender's Office.

FISCAL IMPACT:

This action has a current year fiscal impact cost savings of approximately \$168,000, which includes an estimated increase in DoIT charges of \$200,000.

BACKGROUND:

This action addresses the transition of the information systems function

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/30/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 30, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Jami Napier, Deputy

Contact: Paul Reyes, 925-335-1096

BACKGROUND: (CONT'D)

from the Public Defender's Office to the Department of Information Technology. This will result in increased efficiency, improved project management, and will result in a cost savings. Some of this cost savings will be used to add a Chief Assistant Public Defender. The recruitment will be promotional only and the resultant vacant Assistant Public Defender position will be deleted. This action will ensure that current and future operations of the Public Defender's Office are properly managed and is consistent with the overall succession plan of the Public Defender.

CONSEQUENCE OF NEGATIVE ACTION:

The Public Defender's Office would lack the appropriate staffing levels to properly manage the department.

CHILDREN'S IMPACT STATEMENT:

No Impact

ATTACHMENTS

P300 No 22487