



Contra  
Costa  
County

To: Board of Supervisors  
From: Marc Shorr, Chief Information Officer  
Date: July 9, 2019

Subject: E3 Systems Professional Services Contract

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract with E-3 Systems in an amount not to exceed \$500,000 to provide, on an as-needed basis, installation and maintenance of telecommunications cabling for the period July 15, 2019 through July 14, 2020.

**FISCAL IMPACT:**

\$500,000. The costs incurred by the Department of Information Technology for services rendered by this contractor are reimbursed by departments or agencies receiving services.

**BACKGROUND:**

This contractor provides installation and maintenance of telecommunications cabling on an as-needed basis. These services are outside the scope of the normal duties of the Department of Information Technology requiring the retention of a specialized services contractor. E-3 Systems has provided these specialized services to the County since 2012 and was re-affirmed in DoIT's 2019 RFP bid #1904-346. This is the first year of the new one (1) year contract with two (2) possible annual renewals.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr (925)  
608-4071

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the request is not approved, Information Technology may be unable to maintain the countywide telecommunications network should an issue emerge requiring maintenance or installation of telecommunication cabling.