



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Melinda Cervantes, County Librarian  
Date: July 9, 2019

Subject: Library Maintenance and Service Agreement with the City of Walnut Creek

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Librarian, or designee, to execute the attached Library Maintenance and Service Agreement between Contra Costa County and the City of Walnut Creek, for the operation of the Ygnacio Valley Library located at 2661 Oak Grove Road, Walnut Creek for Fiscal Year 2019-2020.

**FISCAL IMPACT:**

No additional fiscal impact. The agreement serves to document the current practice.

**BACKGROUND:**

Contra Costa County provides each city library in the County system with 35 Base Hours per week, provided that the city funds all costs for maintenance. Both the Walnut Creek Library and the Ygnacio Valley Library are open 56 hours per week, above the base 35 hours provided for libraries that pay for their maintenance costs. The Walnut Creek Library is the only one of the two that is currently covered by a lease agreement, signed in 2010 when the rebuilt Walnut Creek Library reopened. The Ygnacio Valley Library, being a County-owned building, is not covered by any such agreement. This is an effort to create consistency and document the agreement between the two parties.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **07/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Walt Beveridge  
925-608-7730

cc:



### CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve execution of this agreement will result in the continued inconsistency between the two libraries in Walnut Creek.

### ATTACHMENTS

Maintenance Agrmt YVL Final

YVL Lease Supp #1