



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 9, 2019

Subject: Contract with Delta Personnel Services, Inc. dba Guardian Security Agency, Inc. for Security Guard Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Delta Personnel Services, Inc. dba Guardian Security Agency in an amount not to exceed \$325,000 to provide security guard service for the period July 1, 2019 through June 30, 2020.

FISCAL IMPACT:

This contract will increase department expenditures by \$325,000, of which \$160,000 is assigned to Employment and Human Services (EHSD) Administrative Overhead and \$165,000 is assigned to EHSD Community Services Bureau. Contract is funded by 10% County, 48% State, and 42% Federal revenue.

BACKGROUND:

EHSD maintains an agreement with the County Health Services Department to provide personnel security officers (PSOs) at several EHSD locations. EHSD, through a contract with Delta Personnel Services, Inc. dba Guardian Security Agency (Guardian), provides security personnel services at EHSD locations when PSOs are unavailable due to vacation schedules, illness, and alternative work schedules, or for night and social occasion events.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
Supervisor

By: Laura Cassell, Deputy

Contact: Gina Chenoweth 8-4961

cc:

Guardian provides contingency security services to EHSD locations.

BACKGROUND: (CONT'D)

Upon request from EHSD, Guardian will provide security services to perform temporary and unanticipated security to safeguard equipment and property, prepare reports, conduct visual checks of areas in and around EHSD suites, and monitor and respond at the request of staff regarding unauthorized visitors to insure the safety of visitors and employees at EHSD locations.

CONSEQUENCE OF NEGATIVE ACTION:

County building sites, property, and staff would not have security and safety mechanisms in place.