



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 9, 2019

Subject: Contract with Rubicon Programs Incorporated to Operate WIOA's America's Job Center of California & Adult/Dislocated Workers Career Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Rubicon Programs Incorporated, a non-profit corporation of California, in an amount not to exceed \$1,150,000, to operate and manage America's Job Center of California locations and provide Adult and Dislocated Worker Career Services under to County residents under Workforce Innovation and Opportunity Act, for the period July 1, 2019 through June 30, 2020.

FISCAL IMPACT:

This will increase department expenditures by \$1,150,000.00 to be funded 100% Federal funds from Workforce Innovation and Opportunity Act revenues.

BACKGROUND:

This Contract was awarded through Request for Proposal (RFP) 1158 for provision of Workforce Innovation and Opportunity Act (WIOA) America's Job Center of California (AJCC) and Adult and Dislocated Worker (A/DW) Career Services. On September 13, 2017, the Workforce Development Board (WDB) Executive Committee approved the development and release of a RFP to procure AJCC operations and management and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
Supervisor

By: Laura Cassell, Deputy

Contact: Gina Chenoweth 8-4961

cc:

delivery of A/DW Career Services under WIOA. Since 2000, the WDB has provided

BACKGROUND: (CONT'D)

these services under the administrative entity of Contra Costa County Employment and Human Services Department (EHSD). The County Board of Supervisors approved the release of RFP 1158 on October 24, 2017 for a maximum amount of \$1,500,000.

This Contract will meet the intent of WIOA legislation to equip workers with the skills necessary to meet business needs and to provide businesses with access to the talent pool needed to compete in their local, regional, and global economies. Contractor will operate AJCC primary and access locations throughout the County, provide A/DW career services, and coordinate communications and services of 12 community-based organizations and education entities in the County.

Contractor will be providing job seekers with education, job-driven training, and support services, improving services to business, enhancing program coordination, streamlining service delivery, utilizing new technology, and increasing the flexibility of governance, by aligning programs and services with across common goals.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will be unable to provide adequate career services to adult and dislocated workers.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support three of the five of Contra Costa County's community outcomes: (3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5)"Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing career support services for families of adult and dislocated workers.