



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: July 9, 2019

Subject: Local Workforce Development Area Designation and Local Board Recertification

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Workforce Development Board of Contra Costa County submission of the Program Year 2019 through 2021 Application for Local Area Designation and Local Board Recertification under the Workforce Innovation and Opportunity Act to the California Workforce Investment Board and AUTHORIZE the Chair, Contra Costa County Board of Supervisors to sign the application.

**FISCAL IMPACT:**

There is no fiscal impact.

**BACKGROUND:**

Under the new Workforce Innovation and Opportunity Act (WIOA), Local Workforce Areas must reapply for an area designation and workforce board certification. WIOA provides the criteria for the designation of local areas and certification of local boards. WIOA requires the Governor to designate areas and certify one local board for each local area within the State. The Governor of California has designated the Workforce Development Board (WDB) of Contra Costa County as a local area. This local area has been defined as all of geographical Contra Costa County with the exception of the City of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **07/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I  
Supervisor

By: June McHuen, Deputy

Contact: Elaine Burres 608-4960

cc:

Richmond, which has been designated as its' own local area.

### BACKGROUND: (CONT'D)

To be re-certified and continue to operate as a local board/area, the WDB of Contra Costa is required to submit the attached application certifying it has: 1) successfully negotiated and met our program goals, 2) sustained fiscal integrity, and 3) engaged in a regional planning process. This Board Order is needed for authority to submit the application and to authorize the Chair of the Board to sign the application. According to WIOA, the application must be signed by the Local Workforce Development Board Chair and the County's Board of Supervisors' Chair.

### CONSEQUENCE OF NEGATIVE ACTION:

Without approval of local area designation for the Local Workforce Investment Area, future funding and service delivery would be impacted.

### ATTACHMENTS

Local Area Designation/Board Certification Application