



Contra  
Costa  
County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: June 18, 2019

Subject: Consulting Services Agreement with Hultgren-Tillis Engineers

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (“contract”) with Hultgren-Tillis Engineers, in an amount not to exceed \$250,000, for the period June 18, 2019 through June 18, 2022, to provide on-call geotechnical engineering services, Countywide. (Project Nos. Various)(All Districts)

**FISCAL IMPACT:**

Work performed under this on-call contract is funded by developer fees, local, state and federal funds for road, flood control, and airport projects.

**BACKGROUND:**

The Public Works Department is involved in various projects in the County that require geotechnical engineering services for road, flood control, and airport projects. After a solicitation process, Hultgren-Tillis Engineers, was selected as one of eight firms to provide geotechnical engineering services on an “on-call”

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **06/18/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 18, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Kevin Emigh,  
925-313-2233

cc:



BACKGROUND: (CONT'D)

basis. The Consultant will be used to provide geotechnical engineering service as in-house expertise is not available. This on-call contract will be in effect for thirty-six months.

Government Code Section 31000 and 4525 authorizes the County to contract for services including the type of geotechnical engineering that Hultgren-Tillis Engineers provides.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, there is possible delay in completing projects requiring geotechnical engineering services. Executing this contract will facilitate the process of design and construction for various Public Works projects requiring geotechnical engineering expertise.