



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: June 18, 2019

Subject: APPROVE a Purchase Order for Supplyworks

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Director, a purchase order with Supplyworks in an amount not to exceed \$2,000,000 for custodial and hardware supplies for the period July 1, 2019 through June 30, 2021, Countywide.

FISCAL IMPACT:

This cost is to be funded through Public Works Facilities Services Custodial budget. (100% General Fund)

BACKGROUND:

Public Works Materials Management is responsible for the purchase of custodial supplies at most County facilities, with the exception of the hospital and detention facilities. This request for a purchase order is being piggybacked to US Communities RFP # 12-22 as bid by Fresno Unified School District. This agreement provides a savings to the County 4% below the previous agreement on paper, chemical and liner type items that are regularly used. To complete the two-year term Public Works is requesting a purchase order for \$2,000,000.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/18/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 18, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ted Lavelle
925-313-7077

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the purchase order is not approved, then purchasing custodial supplies through Supply Works will discontinue.