



Contra
Costa
County

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: August 6, 2019

Subject: Cancel one Information Systems Specialist III and add one Network Administrator II position in the Library

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22484 to cancel one (1) vacant Information Systems Specialist III (LTTA) (represented) position #12701 at salary plan and grade TB5 1541 (\$5,873.69 - \$7,139.50); and add one (1) Network Administrator II (LNSB) (represented) position at salary plan and grade ZA5 1787 (\$7,493.65 - \$9,108.58) in the Library Department.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost to the Library Fund of approximately \$27,035. No fiscal impact to the County General Fund.

BACKGROUND:

The Library has carefully assessed its information technology needs. Library staff met with the Assistant Director of the Department of Information Technology to examine workflow and determine what steps could be taken to enhance internal processes. Following a review by the Department of Information Technology and the County Librarian, it was determined

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **08/06/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 6, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Samuel Treanor at
(925) 608-7702

By: Jami Napier, Deputy

that a Network

BACKGROUND: (CONT'D)

Administrator II would allow for better work organization and enable priorities to be handled faster.

Further, the review determined that an Information Systems Specialist III position that has been vacant for some time is no longer needed.

CONSEQUENCE OF NEGATIVE ACTION:

If this position change is not approved, the Library will not be able to adequately cover all of its information technology needs.

CHILDREN'S IMPACT STATEMENT:

None.

ATTACHMENTS

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