



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: May 21, 2019

Subject: Authorize Purchasing Agent to Issue Purchase Order

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Employment and Human Services Department (EHSD) Information Technology Unit, a purchase order with Omnipro Systems, Inc. of San Francisco in an amount not to exceed \$432,282 to procure 500 personal computers over the period May 22, 2019 through May 21, 2020.

FISCAL IMPACT:

This contract will increase expenditures by up to \$432,282 and will be paid out of Administrative Overhead (43% Federal, 52% State, 5% County).

BACKGROUND:

The EHSD Information Technology (IT) Unit, will be purchasing 500 "Tiny" PCs to support new hires and to upgrade a portion of EHSD's public use PC's to Windows 10. These PCs are needed to continue the upgrade to Windows 10 and Office 2016.

In accordance with Administrative Bulletin No. 611.0, County Departments are required to get Board approval for single item purchases greater than \$100,000.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/21/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 21, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: V. Kaplan, (925)
608-4963

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will not have enough computers for staff and public use labs.