



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: May 7, 2019

Subject: Amendment to Consulting Services Agreement with Kimley-Horn and Associates, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute Amendment 1 to the Consulting Services Agreement between the County and Kimley-Horn and Associates, Inc. (Kimley-Horn), effective January 28, 2019, to (i) increase the scope of work to be performed by Kimley-Horn, (ii) increase the payment limit by \$344,820.00 to a new payment limit of ----\$654,220.00, (iii) extend the term of the contract by two years, to June 30, 2021, and (iv) to permit Kimley-Horn to utilize additional subconsultants.

FISCAL IMPACT:

There is no negative impact on the General Fund. Costs incurred under the contract are paid by the Airport Enterprise Fund.

BACKGROUND:

On July 18, 2017, the Board of Supervisors approved a two-year consulting services agreement with Kimley-Horn and Associates, Inc. (Kimley-Horn), under which Kimley-Horn is providing engineering and planning services for the Buchanan Field Airport

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/07/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 7, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (925)
681-4200

cc:

Layout Plan (“ALP”) update project. The scope of the project is to identify future facility needs at the airport, land use designations at the airport, the airport’s development direction, and the creation of an updated Airport Layout Plan drawing set for the airport.

The work performed by Kimley-Horn under the contract to date has revealed that additional engineering and planning services are needed to satisfactorily complete the project. Specifically, Amendment No. 1 will add the following additional tasks to the scope of work to be performed under the contract:

BACKGROUND: (CONT'D)

1. Kimley-Horn will prepare the Federal Aviation Administration land release documentation package to allow for the release of seventeen acres of County-owned land at the airport for non-aeronautical use that is currently designated for aeronautical use.
2. Kimley-Horn will provide the County with a pen and ink ALP update to depict the building envelope for the upcoming three-acre business park project as required by Federal Aviation Administration policies.
3. Kimley-Horn will perform a runway safety analysis of Runway 1L-19R at the airport in order to determine the appropriate future runway designation and provide an action plan to meet the new associated runway safety standards and requirements.

CONSEQUENCE OF NEGATIVE ACTION:

If the Airports Division does not amend the Buchanan Field ALP update project agreement, it will be unable to complete necessary elements of the project, which could result in a loss of business and associated revenue for the Airport Enterprise Fund.