



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: July 9, 2019

Subject: Consulting Services Agreement with Kimley-Horn and Associates, Inc., Countywide.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (“contract”) with Kimley-Horn and Associates, Inc. (“Kimley-Horn”), in an amount not to exceed \$250,000, for the period July 9, 2019 through May 7, 2022, to provide on-call structural engineering services, Countywide. (Project Nos. Various)(All Districts)

**FISCAL IMPACT:**

Work performed under this on-call contract is funded by developer fees, local, state and federal funds for road, flood control, and airport projects.

**BACKGROUND:**

The Public Works Department is involved in various projects in the County that require structural engineering services for road, flood control, and airport projects. After a solicitation process, Kimley-Horn was selected as one of seven firms to provide structural engineering services on an “on-call” basis. The Consultant will be used to provide structural engineering services as in-house expertise is not available. This on-call contract will be in effect for thirty-four months.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **07/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd , Deputy

Contact: Kevin Emigh,  
925-313-2233

cc:

Government Code Section 31000 and 4525 authorizes the County to contract for services including the type of structural engineering that Kimley-Horn provides.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, there is possible delay in completing projects requiring structural engineering services. Executing this contract will facilitate the process of design and construction for various Public Works projects requiring structural engineering expertise.