



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 16, 2019

Subject: Consulting Services Agreement with Mark Thomas & Company, Inc., Richmond area.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Mark Thomas & Company, Inc. (Mark Thomas), in an amount not to exceed \$300,000 for civil design services for Fred Jackson Way First Mile/Last Mile Connection Project, for the period April 16, 2019 through December 31, 2021, Richmond area. County Project No.: 0662-6R4153, Federal Project No.: ATPL 5928 (151) (District I)

**FISCAL IMPACT:**

This project, including this Consulting Services Agreement, will be funded by 70% Active Transportation Program, 15% Transportation for Livable Communities, 5% San Francisco Bay Coastal Commission, and 10% North Richmond Area of Benefit funds.

**BACKGROUND:**

The project consists of street improvements and streetscape enhancements in two sections of Fred Jackson Way. In the southern segment, this includes widening sidewalk into the existing roadway, bulb outs, street trees and possible Green Infrastructure Facilities. Additional work within the paved roadway will include potential resurfacing and restriping to include buffered bike lanes. In the northern segment, the project will construct a

---

☒ APPROVE
 ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/16/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 16, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Kevin Emigh,  
925-313-2233

cc:

five-foot-wide pedestrian path, and include pavement widening, restriping, and new buffered bike lanes.

Mark Thomas

### BACKGROUND: (CONT'D)

was selected to provide civil design services for the project after completing a request for proposal solicitation and technical proposal process. Public Works has successfully negotiated with Mark Thomas to provide the civil design services.

### CONSEQUENCE OF NEGATIVE ACTION:

Without Board of Supervisors' approval, this Consulting Services Agreement will not be in effect. A delay in the design and subsequent construction of the Fred Jackson Way First Mile/Last Mile Connection Project will occur, ultimately delaying the completion of the project. Project delay may also result in substantial additional project costs and jeopardize the funding.