



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Lewis T. Broschard, III, Chief, Contra Costa Fire Protection District
 Date: April 16, 2019

Subject: Fire Station 70 (San Pablo) - Architectural Construction Administration Services

RECOMMENDATION(S):

Acting as the Board of Directors for the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to (1) execute a Consulting Services Agreement with RRM Design Group (RRM) in the amount of \$320,000, for the period April 16, 2019 to April 15, 2021, to provide design professional services for the new Fire Station No. 70 project at 1800 23rd Street in San Pablo, and (2) mutually terminate the agreement with Loving Campos Associates, Architects, Inc. for design professional services effective May 3, 2019.

FISCAL IMPACT:

The Fire Station 70 construction project was originally funded out of the CCCFPD Capital Outlay Fund. That fund has been substantially exhausted, largely by the Fire Station 16 construction project. The Fire Station 70 construction project has been temporarily moved the District's General Fund. The District's FY 2019-20 Recommended Budget includes a request to establish a capital construction fund and transfer \$10 million in Fire District General Fund reserves to that fund. The \$10 million in reserves, along with funding from the City of San Pablo, will fund the Fire Station 70 construction project to completion, and the District will still meet and exceed its 10% General Fund reserve requirement.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **04/16/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II
 Supervisor
 Diane Burgis, District III Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 16, 2019

David Twa, County Administrator and Clerk of the Board
of Supervisors

Contact: Aaron McAlister, Assistant
Fire Chief 925-941-3300 x1103

By: Stacey M. Boyd, Deputy

cc:

BACKGROUND:

In late 2015 the Contra Costa County Fire Protection District (District) initiated the process for the design of a replacement facility for Fire Station 70 (FS 70) to be located at 1800 23rd Street San Pablo. On November 8, 2016, the District entered into a Consulting Services Agreement (CSA) with Loving Campos Associates, Architects, Inc. (LCA) to provide architectural services. The majority tasks under their agreement are complete, including programming, conceptual design, construction documents, and permitting.

On November 13, 2018, this Board approved the design and bid documents for the construction of the project. On January 17, 2019, bids were received. Alten Construction, Inc. was determined to be the lowest responsive and responsible bid and was awarded the construction contract on March 12, 2019. Due to a potential conflict of interest between LCA and Alten Construction, the County and LCA have agreed to mutually terminate LCA's contract to avoid the potential conflict.

The remaining design services required to support the project consist of construction administration tasks that include, but are not limited to, reviewing and responding to contractor submittals and requests for additional information, reviewing and responding to requests by the County or contractor for changes in the work, observing and advising the County construction administrator regarding construction progress, and conformance to the contract documents.

On behalf of the District, the Public Works Department requested Statements of Qualifications ("SOQs") for architectural services for District fire station design projects, including Fire Station 70. The Public Works Department received 18 SOQ's from interested firms and five firms were shortlisted. A selection committee comprised of County and District staff conducted interviews and ranked the short-listed firms. RRM was one of the top ranking firms and is currently providing architectural services for Fire Stations 9 and 86. It is recommended that RRM be awarded the agreement to provide the remaining design services for this project.

This Consulting Services Agreement (CSA) is administered by the Public Works Department on behalf of the District. Under the RRM CSA, the District will be obligated to indemnify RRM for third party claims that LCA was negligent in performing design services for the project, and for any claims of copyright regarding the project design. LCA's design indemnity obligation to the County under its CSA continues notwithstanding the termination of the LCA CSA.

CONSEQUENCE OF NEGATIVE ACTION:

If the RRM CSA is not approved, the project will not be supported by a design professional. That creates financial and scheduling risks for the District. A design professional manages the project, including responding to requests for information, submittals, design changes, and change orders.