



Contra
Costa
County

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: April 9, 2019

Subject: Add One Driver-Clerk Position to the Library Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22439 to add one (1) full-time Driver-Clerk (9QWA) (represented) position in salary plan and grade TB5 1026 (\$3,391.73 - \$4,122.68) in the Library Department effective September 20, 2018 through September 24, 2018, and cancel the position effective September 25, 2018.

FISCAL IMPACT:

The estimated cost for the five-day period is \$201.65. 100% Library Fund.

BACKGROUND:

This is an administrative action required in order to accommodate a settlement agreement. The Library Department requires the addition of one (1) full-time Driver-Clerk position effective September 20, 2018 through September 24, 2018; and cancellation of the position effective September 25, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval, the County will be unable to fulfill the obligation of the settlement agreement.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Jami Napier, Deputy

Contact: Tina Pruett, (925)
335-1779

cc:

ATTACHMENTS

P300 22439: Add 1 Driver Clerk eff 9-20-18 in Library
Dept