



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: May 7, 2019

Subject: Authorize Purchasing Agent to Issue Purchase Order

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute on behalf of the Employment and Human Services Department (EHSD), a purchase order with Downtown Ford Sales, not to exceed \$27,730, to procure one (1) new vehicle for EHSD's fleet. This new vehicle will replace one (1) non-internal service fund vehicle which is in need of costly repairs. AP#005072

FISCAL IMPACT:

This action will allow the County to pay \$27,730 in County funds for a much needed vehicle.

BACKGROUND:

Access to reliable cars is a necessary function for EHSD's Social Workers, where compliance to regulations and diligence in service to the Child Welfare System and Aging and Adult Service sectors of our community, require a variety of Social Worker interaction with children, aging adults, and their families and caregivers. Newer vehicles, on average, are more reliable and require less time being repaired. In addition, there are safety and personal damage issues when Social Workers use their personal cars for client transport or

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/07/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 7, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Tracy Story (925)
597-1172

cc:

home visits, especially at initial intervention with families. This new vehicle is needed to comfortably accommodate social workers and customers.

BACKGROUND: (CONT'D)

EHSD will be submitting an appropriation adjustment for the purchase of this new vehicle.

CONSEQUENCE OF NEGATIVE ACTION:

EHSD would not be able to efficiently and safely meet growing County needs, with aging and unreliable vehicles.

ATTACHMENTS

TC24/27-AP005072