



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 16, 2019

Subject: APPROVE Lease Amendments with Jupiter Investment, LLC for office space in San Pablo for use by the Health Services Department-Mental Health Services.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute six lease amendments between the County, as lessee, and Jupiter Investment, LLC, as lessor, to extend the leases of Suites 101, 102, 103, 104, 202 and Suite 206, under which the County is leasing a total of approximately 12,455 square feet of office space in the building located at 2523 El Portal Drive, San Pablo, with no change to the monthly rental rate.

**FISCAL IMPACT:**

100% Mental Health Realignment Funds.

**BACKGROUND:**

On April 17, 2018, the Board of Supervisors approved the expansion and construction of the West County Health Center project for a building of approximately 20,700 square feet located at 13585 San Pablo Avenue, San Pablo which is expected to be available for occupancy in March, 2020.

The activities of the Health Services Department that are currently carried out in Suite 101, Suite 102, Suite 103, Suite 104, Suite 202 and Suite 206 of the building located at 2523 El

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/16/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 16, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Julin Perez, 925.  
957-2460

cc:

Portal Drive, San Pablo, will all be relocated to the new building when it becomes available.  
The County is leasing the suites under

### BACKGROUND: (CONT'D)

six separate leases. Each lease is being amended to extend its term through March 31, 2020 to enable the County to continue to occupy the existing sites until the new building is available.

### CONSEQUENCE OF NEGATIVE ACTION:

If the lease extensions are not approved, the Health Services Department may experience interruptions in its ability to provide mental health services to the West County community until the new building is available for occupancy.

### ATTACHMENTS

Lease Amendment, Suite 101

Lease Amendment, Suite 103

Lease Amendment, Suite 104

Lease Amendment, Suite 202

Lease Amendment, Suite 206

Lease Amendment, Suite 102