



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 9, 2019

Subject: Amendment #27-875-8 with Clarity Software Solutions, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #27-875-8 with Clarity Software Solutions, Inc., a corporation, effective April 1, 2019, to amend Contract #27-875-6 (as amended by Amendment Agreement #27-875-7) to modify the fees to reduce mailing costs with no increase in the payment limit of \$7,718,000, and no change in the term of July 1, 2017 through June 30, 2020.

**FISCAL IMPACT:**

This amendment is funded 100% Contra Costa Health Plan Enterprise Fund II.

**BACKGROUND:**

On June 6, 2017, the Board of Supervisors approved Contract #27-875-6 (as amended by Amendment Agreement #27-875-7) with Clarity Software Solutions, Inc., for the provision of professional printing, publication, distribution and technical assistance for CCHP Member materials, for the period from July 1, 2017 through June 30, 2020.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **04/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Sharron Mackey,  
925-313-6004

BACKGROUND: (CONT'D)

Approval of Contract Amendment Agreement #27-875-8 will allow the Contractor to modify the fee schedule to reduce mailing costs through June 30, 2020.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, new CCHP members requiring membership cards and other related new member materials will not have Contractor's services at a reduced cost.