



Contra  
Costa  
County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: April 16, 2019

Subject: Approve a Contract with Metropolitan Van and Storage Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Metropolitan Van and Storage Inc. in an amount not to exceed \$7,000,000 to provide moving and storage services, for the period June 1, 2019 thru May 31, 2022, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Facilities maintenance budgets. (100% General Fund)

**BACKGROUND:**

Public Works utilizes contractors for moving and storage services including office landscape partitional furniture (OLP) repair, replacement, and adjustment. In the previous three years (2016-2018) over \$6.6M was spent responding to department generated work requests requiring office moves, reconfigurations, and storage/retrieval

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **04/16/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 16, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: TED LAVELLE  
925-313-7077

cc:



BACKGROUND: (CONT'D)

of county assets or materials. As bid on Bidsync # 1812-315, Metropolitan Van and Storage Inc. was the lowest responsible and responsive vendor and has been awarded this commodity. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County facilities. Facilities is requesting a three year contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, moving, storage and office furniture adjustment, repair and installation will not be performed.