



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 16, 2019

Subject: Workforce Development Board of Contra Costa Termination

---

**RECOMMENDATION(S):**

APPROVE the termination of Robert Williams III, DECLARE a vacancy in Labor Seat #2 on the Workforce Development Board of Contra Costa, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**

There is no fiscal impact.

**BACKGROUND:**

Robert Williams III was appointed March 29, 2016 with an expiration date of June 30, 2020. However, following that appointment, he has been unable to attend Workforce Development Board of Contra Costa (WDB) regularly scheduled meetings. The Workforce Development Board approved this termination at its February 5, 2019 meeting. Pursuant to the Workforce Development Board bylaws, Article X B., this board order would terminate the appointment to the Labor Seat #2 and have the vacancy declared by the Clerk of the Board.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/16/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 16, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Elaine Burres,  
608-4960

cc:

WDB is a business-led body with the mission to shape and strengthen local and regional workforce development efforts. WDB brings together leaders from business, economic development,

BACKGROUND: (CONT'D)

education, labor, community based organizations, and public agencies to align a variety of resources and organizations to enhance the competitiveness of the local workforce and support economic vitality in Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

The Workforce Development Board of Contra Costa may not be able to carry out routine business.