



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: April 9, 2019
Subject: Request for Relief of Cash Shortage

RECOMMENDATION(S):

AUTHORIZE relief of cash shortage in the Health Services - Conservatorship/Guardianship Program in the amount of \$656.73.

FISCAL IMPACT:

Cash shortage in the amount of \$656.73 will be funded with 100% General Fund.

BACKGROUND:

In accordance with provisions of Administrative Bulletin 207.7, the Auditor-Controller has verified and concurs with the report of a cash shortage in the amount of \$656.73 in the Health Services - Conservatorship/Guardianship Program.

The shortage occurred in 2010 resulting from a W9 with information that conflicted with IRS files and triggered an incorrect withholding against the Conservatorship pooled client fiduciary account. Many attempts have been made to correct this but, due to the improbability of successful recovery of the balance from the IRS, the department is requesting a relief of cash shortage.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Laura Strobel (925)
335-1091

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The shortage will not be relieved, cash will not be in balance.

ATTACHMENTS

Report of Shortage