



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 9, 2019

Subject: Execute an Assignment and Assumption of Contract and Consent between MSR Mechanical LLC and Marken Mechanical Services, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an Assignment and Assumption of Contract and Consent between MSR Mechanical LLC and Marken Mechanical Services, Inc. for heating and ventilation maintenance services with no change in the contract term or payment limit, Countywide.

**FISCAL IMPACT:**

There is no fiscal impact to this action. The cost of the contract will be funded through Facilities Services maintenance budget. (100% General Fund)

**BACKGROUND:**

Public Works Facilities Services Division staff maintains and repairs heating, ventilation and air conditioning units for all County owned buildings. Maintenance services are conducted by Facilities staff, but emergency and after hours maintenance and repairs are awarded to vendors specializing in those services. Public Works entered into a contract with Marken Mechanical Services, Inc. originally bid on Bidsync 1707-235, to conduct this work for the period of December 1, 2017 through November, 2020.

☒ APPROVE ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ted Lavelle  
925-313-7077

cc:



BACKGROUND: (CONT'D)

Public Works staff was notified in November 2018 that effective April 24, 2018 MSR Mechanical LLC acquired Marken Mechanical Services, Inc., and Marken Mechanical Services, Inc. has transferred all contracts and work to MSR Mechanical LLC. An Assignment and Assumption of Contract and Consent will allow Public Works to continue to receive the services outlined in the contract with Marken Mechanical Services, Inc.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract amendment is not approved, heating, ventilation and air conditioning emergency repairs will not be performed by MSR Mechanical LLC.