



**Contra
Costa
County**

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: April 9, 2019
Subject: Concord Jet Service, Inc.

RECOMMENDATION(S):

APPROVE clarification of Board action on March 12, 2019 (C.45), which authorized the Sheriff-Coroner, or designee, to execute a sub-sublease with Concord Jet Service Incorporated, in an amount not to exceed \$650,000 to provide an aircraft hangar, office space and helicopter fuel for the period of May 1, 2019 through April 30, 2024, to reflect that there will be a three percent increase in rent each year of the contract.

FISCAL IMPACT:

100% General Fund. Budgeted.

BACKGROUND:

Concord Jet Service Incorporated will provide aircraft hangar space at Buchanan Field Airport for the Sheriff's helicopters and office space for staff. The Office of the Sheriff will pay contractor an initial amount of \$1,948 for hangar rental per month and \$2,262 for office space per month for a total rent of \$4,210 per month. There will be a three percent increase in rent each year of the contract. The sub-sublease allows for the purchase of helicopter fuel.

☒ APPROVE
 ☐ OTHER
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Diane Burgis, District III Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Sandra Brown,
925-335-1553

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The sub-lease will not be approved resulting in no hangar or office spaces for the Sheriff's Helicopter Unit.