



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: April 9, 2019

Subject: AUTHORIZE a Lease Extension - 3020 Second Street, Knightsen for the Agriculture/Weights & Measures Department.

RECOMMENDATION(S):

AUTHORIZE the Public Works Director, or designee, to execute a lease amendment between the County and the Contra Costa County Farm Bureau, to extend the County's lease of approximately 896 square feet of office space located at 3020 Second Street, Knightsen for an additional three years with two one-year renewal terms. The initial annual rent payment is \$16,884 with annual increases thereafter.

FISCAL IMPACT:

100% General Fund.

BACKGROUND:

The Agriculture/Weights & Measures Department utilizes this location for daily operations near the agricultural core of the County.

CONSEQUENCE OF NEGATIVE ACTION:

If this lease extension is not approved, the Agriculture/Weights & Measures Department will not be able to continue its daily operations near the agricultural core of the County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/09/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 9, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julin Perez,
925-957-2460

cc:

ATTACHMENTS

Lease Amendment