



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: March 19, 2019

Subject: Issuance of Request for Proposals, Family Caregiver Support Program Services

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to issue Request for Proposals (RFP) #1167 for Family Caregiver Support Program Services in an amount not to exceed \$550,000 for the period July 1, 2019 through June 30, 2020.

**FISCAL IMPACT:**

Issue Request for Proposals in an amount not to exceed \$550,000. Contract will be entirely federally funded.

**BACKGROUND:**

The Family Caregiver Support Program (FCSP) provides supportive services to family caregivers or grandparents (or older individuals who are relative caregivers). The support services include: 1) information to caregivers, potential caregivers, and those who may assist caregivers about available services; 2) assistance to caregivers in gaining access to the services; 3) individual counseling, organization or support groups, and caregiver training to assist the caregivers in the areas of health, nutrition, and financial literacy, and decision making and problem solving related to caregiver roles; 4) respite care to enable caregivers

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/19/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 19, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Elaine Burres 608-4960

cc:

to be temporarily relieved from their caregiving responsibilities; and, 5) supplemental services, on a limited basis, to complement the care provided by caregivers.

**CONSEQUENCE OF NEGATIVE ACTION:**

Without issuance of the Request for Proposals, open bid process, Employment and Human Services, Area Agency on Aging would be out of compliance with Older American Act funding requirements.