



**Contra
Costa
County**

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: March 19, 2019

Subject: Grant from the California Preservation Program and California State Library Assessment Program

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept a Collection Preservation Assessment Project award from the California Preservation Program and California State Library to provide services for the purpose of planning appropriate care of the library local history collection pertaining to history of the county, its cities, and localities.

FISCAL IMPACT:

No Library Fund match.

BACKGROUND:

The Collection Preservation Assessment Project, if awarded, will provide California Preservation Program expert services to assist with preservation planning (no cash award). The award will allow assessment of the Contra Costa County Library local history collection which consists of 3,050 items pertaining to the history of the county and its cities and localities. The collection is an invaluable and unique research resource. Many of the items are rare and irreplaceable. Although there is controlled access to the material, most of the materials, due to age and fragile condition, need more extensive preservation. The

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/19/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 19, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: W. Beveridge
925-608-7730

cc:

collection consists of two areas, the Vault Collection,

BACKGROUND: (CONT'D)

which contains items relating to Contra Costa County history, including towns and cities, people, and events, with an emphasis on uniqueness. And the Baldwin Collection, a smaller, secondary collection consisting of Californiana and a limited selection of materials focusing on Northern California. The collection is currently located at the Pleasant Hill Library and consists of books, pamphlets, newspapers, clipping files, maps, photographs and other items. The preservation assessment will include scope and scale of preservation needed as well as recommendations for care of the collection.

CONSEQUENCE OF NEGATIVE ACTION:

If the grant is not accepted then the Library will not have the benefit of the California Preservation Assessment Program experts in preserving a collection of items unique to Contra Costa County.