



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
From: David Twa, County Administrator
Date: March 12, 2019

Subject: APPOINTMENT OF FIRE CHIEF, CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT -
LEWIS BROSCHARD III

RECOMMENDATION(S):

APPOINT Lewis T. Broschard III to the position of Fire Chief, Contra Costa County Fire Protection District at Step 5 of the salary range effective April 1, 2019, all other benefits as provided in the Fire Management Resolution (currently Resolution No. 2019/63) applicable to the position of Fire Chief.

FISCAL IMPACT:

No fiscal impact. The Fire Management Resolution (Resolution No. 2019/63) allows the Fire Chief classification to qualify for specific education differentials effective April 1, 2019. The fiscal impact is dependent upon the specific educational background of the Fire Chief. The maximum pre-pension cost of the benefits is under \$1,500 per month. This will not be an increased cost, as most employees (including the proposed candidate for Fire Chief) will have received these benefits prior to promoting into the Fire Chief position.

BACKGROUND:

Earlier this year, Fire Chief Jeff Carmen announced his retirement effective March 2019. To ensure a seamless transition, the County Administrator is recommending the appointment of Deputy Fire Chief Lewis Broschard III as Fire Chief effective April 1, 2019.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen, Director
Karen Mitchoff, Director
Federal D. Glover, Director

ABSENT: Diane Burgis,
Director

Contact: Timothy Ewell - (925)
335-1036

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

BACKGROUND: (CONT'D)

Chief Broschard has a fire service career spanning over 25 years working in small and large fire service organizations. His experience includes positions and responsibilities in emergency operations, fire prevention, and executive leadership. He joined Contra Costa County Fire in 2007 as a Fire Inspector and then promoted to Fire Prevention Captain in 2009. In 2010 he was promoted to Fire Marshal; during his tenure the Fire Prevention Bureau created and implemented its strategic plan, was successful in the first Fire Code amendment ordinance to be adopted by all cities served by the District without exceptions, and implemented a cost recovery program that enabled the District to expand fire prevention services and add personnel within the Fire Prevention Bureau during one of the most severe economic downturns. He was promoted to Assistant Fire Chief in 2014 where he was responsible for the Contra Costa Regional Fire Communications Center, Fire Prevention Bureau, Apparatus and Fleet, Information Systems, and Facilities. During this time the District transformed the methods used for procuring fire apparatus and light vehicles in order to create a vehicle replacement program, initiated the Fire Station 16 and Fire Station 70 replacement projects and the District's solar energy installation project. In late 2015 he was appointed to the newly created Deputy Fire Chief position where he was an integral part of the implementation of the ambulance services contract with Contra Costa County. As the Deputy Fire Chief he is responsible for overseeing the chief officers responsible for Emergency Operations, Fire Prevention, Communications, Emergency Medical Systems, and Support Services.

From 2011 to 2013, Chief Broschard served as the President of the Contra Costa County Fire Chiefs Association and he is currently the California OES Fire/Rescue Operational Area Coordinator for Contra Costa County.

Chief Broschard holds a BS in Managerial Economics from UC Davis, an MBA from John F. Kennedy University, and he is a CSAC Credentialed County Executive. He has also been certified by the Office of the State Fire Marshal as a Fire Prevention Officer; Fire Officer; and Chief Officer.

I am recommending Lewis T. Broschard III be appointed Fire Chief of the Contra Costa County Fire Protection District at Step 5 of the salary range effective April 1, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

The Fire Chief position will be vacant upon the retirement of the current incumbent.