



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: March 12, 2019

Subject: Declare a Vacancy on the Sustainability Commission

RECOMMENDATION(S):

ACCEPT the resignation of Kathy Cutting, DECLARE a vacancy in the Business Group #1 seat on the Sustainability Commission, and DIRECT the Clerk of the Board to post the vacancy.

FISCAL IMPACT:

None.

BACKGROUND:

On March 14, 2017, the Board of Supervisors appointed Kathy Cutting to the Business Group #1 seat on the County's Sustainability Commission. On February 27, 2018, Ms. Cutting notified the County Sustainability Coordinator that she is no longer able to serve on the Sustainability Commission. Consistent with the Sustainability Commission Bylaws, the Sustainability Coordinator shared this information with the Clerk of the Board and the Chair of the Sustainability Commission.

The term of the Business Group #1 seat expires on March 31, 2021. Consistent with the Sustainability Commission Bylaws, "A vacancy during the term of any member will be

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Jody London,
925-674-7871

cc:

filled by the Board of Supervisors for the remainder of the then-current term.”

CONSEQUENCE OF NEGATIVE ACTION:

Failure to fill the vacancy limits the ability of the Sustainability Commission to fulfill its purpose.