



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: March 12, 2019

Subject: Approve and Authorize a Lease Amendment for 2120 Diamond Bl., Ste. 100 & 200, Concord.

**RECOMMENDATION(S):**

APPROVE the Public Works Director, or designee, to execute a Lease Amendment with Nancy Weil, Trustee of the Nancy Weil Price Trust; Julius Aires, Trustee of the Julius Aires Trust Agreement dated November 15, 2005; Nina Weil, Trustee of the Nina Weil Trust Agreement dated October 19, 2005; Thomas M. Kasten and Kendra L. Kasten, Trustee of the Kasten Family Trust Agreement dated November 5, 2001; Charles Lawrence Marks and Gladys Monroy Marks, Trustees of the Marks Family Trust dated May 14, 1999; Alexander R. Lithgow and Karen V. Lithgow, Trustees of the Lithgow 1996 Revocable Trust dated July 10, 1996, (collectively, the Lessors) for 16,897 square feet of office space for Environment Health. The term of this lease is 10 years with one five-year renewal term. The monthly rental payment is \$26,190.35 through December 31, 2019 with annual increases thereafter.

AUTHORIZE the Public Works Director, or designee, to execute any renewal options under the terms and conditions set forth in the lease.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Charlotte Nelson, 925.  
957-2458

cc:

### FISCAL IMPACT:

100% Environmental Health – Admin Budget Org #5889. The Lease costs were anticipated and budgeted in the approved FY 2019/20 budget.

### BACKGROUND:

On April 27, 1999, the Board of Supervisors approved a Lease between the County and Lessors for occupancy by the Human Services Department – Environmental Health Division. On July 14, 1999, the Board approved a First Amendment to Lease to expand the premises and extend the lease. On January 24, 2006, the Board approved a Second Amendment to Lease to expand the premises and extend the lease. On December 6, 2011, the Board approved a Third Amendment to Lease to extend the lease. On November 4, 2014, the Board approved a Fourth Amendment to Lease to extend the lease. This Fifth Lease Amendment provides for the County's partial relocation to the ground floor and continued occupancy of the building through December 31, 2029 by the Environmental Health Division.

### CONSEQUENCE OF NEGATIVE ACTION:

If this Fifth Lease Amendment is not approved, the Environmental Health office will be in hold-over and may have to relocate to another location at a higher cost.

### ATTACHMENTS

Lease Amendment