



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: March 12, 2019

Subject: Consulting Services Agreement with The KPA Group for the Design of a Potential Aviation Terminal at Buchanan Field Airport

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a five-year consulting services agreement with The KPA Group, in the amount of \$1,134,209, to perform design, engineering, and construction management services for a potential new general aviation terminal at Buchanan Field Airport to house the Airport Division's office and Aircraft Rescue Fire Fighting (ARFF) facility. Concord Area. (District IV)

FISCAL IMPACT:

There is no impact on the General Fund. The total contract limit cost for the Buchanan Field Airport general aviation terminal design is \$1,134,209. Of this amount, \$807,002 is for the design and preparation of construction drawings and \$327,207 is for bidding, negotiation, and construction management services. The Federal Aviation Administration (FAA) and California Department of Transportation-Division of Aeronautics (Caltrans) have provided grants equal to \$283,500 for the design phase of the ARFF component. The balance will be funded by the Airport Enterprise Fund.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

BACKGROUND:

A new general aviation terminal, to replace the existing terminal building at the north end of John Glenn Drive, was identified as a potential capital improvement in the Buchanan Field Airport Master Plan adopted by the Board of Supervisors on October 28, 2008. In 2015, the Airports Division, after working with a diverse group of airport stakeholders, completed its Economic Development Incentive Program (EDIP) for both County airports. In 2017, the Airports Division updated its strategic plan. Both the EDIP and the updated strategic plan focus on increasing the regional competitiveness of the County's airports. Both the EDIP and the updated strategic plan identified the development of a new general aviation terminal building at Buchanan Field as a priority.

On February 27, 2018, the Board approved the submission and acceptance of grant applications to both the FAA and Caltrans for an ARFF facility at Buchanan Field. As a Part 139 Airport, the ARFF facility is an eligible project for FAA grant funds.

In October 2018, the County issued a request for proposal for the design of a general aviation terminal at Buchanan Field Airport that would accommodate the Airports Administration Office with additional flexible space that can be used for public meetings, serve the general aviation community, potentially attract commercial or charter aviation service and an ARFF facility for staff and equipment. A five-member review committee consisting of County staff and members of the Aviation Advisory Committee ranked the three proposals received. The review committee unanimously ranked The KPA Group as the top proposal. The proposed five-year contract is for design, engineering and construction management services with a contract limit of \$1,134,209. The work to be performed under the contract will include refining and finalizing the design and preparation of construction drawings. Upon completion of this phase, the County will evaluate the environmental analysis, project costs and financing options to determine if the project will proceed to construction.

If the County elects to proceed to construct the general aviation terminal, Airport staff will forward a FAA and Caltrans grant application approval request to the Board to seek funds for the construction of the eligible ARFF component.

CONSEQUENCE OF NEGATIVE ACTION:

If the Airports Division does not engage a design engineer firm, it will be unable to proceed with the evaluation of the project in a timely manner. A delay could result in a loss of business and associated revenue for the Airport Enterprise Fund.