



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: March 12, 2019

Subject: Head Start Facilities Improvement Grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to apply for and accept funding from the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, in an amount not to exceed \$950,000 for a supplemental, one-time grant to provide facility renovation and construction at the central kitchen facility for the Head Start program.

FISCAL IMPACT:

The County will receive a one-time federal grant in an amount not to exceed \$950,000. As Grantee, the County is required to generate a 20% non-federal match (\$237,500), which is calculate by adding 25% of the federal grant to the federal grant amount and then calculating 20% of that total. However, the Department will seek a waiver of the match requirement. The match is usually achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners. With this grant, there will be no community or parent involvement. Historically, the Department has been successful in receiving match waivers for similar grant programs. If the request for waiver for the non-federal share is not granted, the match will come from the use of County-owned Head Start facilities and/or County General fund

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: June McHuen, Deputy

Contact: CSB (925) 681-6389

dollars.

[CFDA 93.600]

BACKGROUND:

Contra Costa County submits an application annually to the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, as the Head Start grantee. This board order presents an opportunity for the County to apply for a supplemental, one-time grant for facility renovation costs. The funding term will be April 1, 2019 through November 30, 2020. The grant will be reviewed for approval by the Head Start Policy Council on March 30, 2019.

If the grant is received, the funds are proposed to be utilized to construct a central kitchen at a new location. Currently, the central kitchen is located at the now-closed Brookside Children's Center. The kitchen needs to be moved to a location closer to the programs. The current central kitchen location has been in operation since 1990 and is located in a former County juvenile detention facility. The building is aging and public health and safety issues have arisen; the need to move the central kitchen to a new location. The building is located between two active railroad lines and two retired Chevron and PG&E pipelines. The department has become aware that the grounds of the center have been contaminated due to petroleum leaks from the pipelines; further there is a growing and unabated homeless population that regularly congregates near the railroad tracks by the center. Due to this, the children and staff have been re-located from Brookside and active measures are being taken to also move the central kitchen.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will be unable to apply for a grant to cover the cost of construction of a central kitchen for the Head Start program.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

Budget narrative