



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: February 26, 2019

Subject: APPOINT Chief Information Security Officer-Exempt - Jason Parks

RECOMMENDATION(S):

APPOINT Jason Parks to the position of Chief Information Security Officer - Exempt (LWS1) at Step 3 of the salary range effective March 1, 2019, with the following additional terms of employment:

- a. One-time accrual of 80 hours of vacation time
- b. Vacation accrual rate at time of appointment to be rate for 11 years of service, pursuant to Section 1.17 of the Management Resolution
- c. All other benefits as provided in the current Management Resolution applicable to the position of Chief Information Security Officer - Exempt.

FISCAL IMPACT:

No additional fiscal impact as this action fills a budgeted vacant position. The annual estimated cost of the position is \$209,000 for salary and benefits, including \$42,000 for pension costs and will be recovered through service fees charged to user departments.

BACKGROUND:

In October of 2018, the HR department commenced its recruitment to fill

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/26/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

ABSENT: Diane Burgis, District III Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 26, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Dianne Dinsmore (925)
335-1766

cc:

BACKGROUND: (CONT'D)

the Chief Information Security Officer - Exempt position which was created in August of 2018.

The position was advertised nationwide, including at Careersingovernment.com, Dice.com, LinkedIn, the Municipal Information Systems Association of California and multiple Information Security Professional Associations. By the end of the three week recruiting period, a total of 31 resumes were received. Of these applicants, 10 were asked to provide additional information. After additional candidate screening and interviews, six finalists were chosen to be interviewed by the DOIT Management and Technical panels. Following a series of interviews, reference checks and other background investigation, Jason Parks was selected for the position.

Mr. Parks currently serves as the Principal Information Systems Analyst at Butte County where he was instrumental in analysis, design, implementation and administration of the County's security processes to ensure the County's security requirements and compliance were met. Mr. Parks has successfully led large-scale organization-wide projects. He is passionate about the Information Security field and actively participates in Professional Information Security Associations, including serving as the Chairman for the Information Security Forum for the California Counties Information Services Directors' Association. He looks forward to applying his skills and energies to the benefit of Contra Costa County.

Jason Parks will appointed Chief Information Security Officer - Exempt at Step 3 of the salary range effective March 1, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not have a Chief Information Security Officer to lead and deploy the County's information technology security efforts.