



Contra
Costa
County

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: March 12, 2019

Subject: Amended and Restated Bylaws of the Contra Costa County Library Commission (2019)

RECOMMENDATION(S):

ADOPT the Amended and Restated Bylaws of the Contra Costa County Library Commission, as recommended by the Library Commission and the County Librarian.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Library Commission was established by the Board on March 12, 1991. The 1991 Board Order established the composition and powers of the Commission. Since that time, a number of changes have occurred that have affected the Commission. The City of Richmond elected to leave the Commission. Two new members were added to the Commission when the City of Oakley incorporated in 2000 and the College District was invited to join. On December 19, 2017, the Board approved the current composition of the Commission and assorted changes to the powers of the Commission. On April 24, 2018, the Board of Supervisors approved the Amended and Restated Bylaws of the Commission. During the regular Commission meeting in November, 2018, the Commissioners discussed moving some of the meetings to other library facilities as a way of achieving Goal 3,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

A YE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Walter Beveridge
925-608-7730

cc:

Objective 2 of the 2019 Work

BACKGROUND: (CONT'D)

Plan: "Conduct more meetings of the Commission at community libraries." It was discovered during this discussion that while the current bylaws grant the Commission the ability to change the location of the meeting, they are silent on the ability to alter the day/time of the meeting. This addition to the bylaws seeks to remedy that oversight.

CONSEQUENCE OF NEGATIVE ACTION:

If these revised bylaws are not approved, the Library Commission will not have the flexibility necessary to allow changes in meeting days/times. This flexibility will aid the Commission in achieving Goal 3, Objective 2 of their current 2019 Work Plan: "Conduct more meetings of the Commission at community libraries."

CHILDREN'S IMPACT STATEMENT:

None.

ATTACHMENTS

Bylaws - Clean Copy

2019 Draft Bylaws with added language