



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Jeff Carman, Chief, Contra Costa County Fire Protection District
 Date: March 12, 2019

Subject: Add One Fire Inspector II Position and Cancel One Fire Inspector I Position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22433 to add one (1) Fire Inspector II (RJVB) (represented) position at salary plan and grade 4N5 1793 (\$7,771-\$10,414) and cancel one (1) vacant Fire Inspector I (RJWJ) (represented) position number 15888 at salary plan and grade 4N5 1528 (\$5,975-\$8,007) in the Contra Costa County Fire Protection District.

FISCAL IMPACT:

Approval of this action will result in an annual cost increase of approximately \$66,796, an estimated \$40,284 of which is attributable to employer pension costs.

BACKGROUND:

The classification of Fire Inspector II is the safety classification in the Fire Inspector classification series pursuant to the establishment of the general classification of Fire Inspector I.

Fire Inspector I was established as an entry level position to perform non-safety related code enforcement, plan review, inspections of non-hazardous occupancies,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen, Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Holly Trieu (925)
 941-3300 ext. 1301

By: June McHuen, Deputy

cc: Holly Trieu

BACKGROUND: (CONT'D)

public education, and other related duties. Fire Inspector II incumbents perform journey level complex inspection work and enforce fire laws, ordinances and regulations in Group H and other hazardous related occupancies, participate in fire investigation work, and support emergency incident activities.

This request is to rebalance the number of Fire Inspector I and Fire Inspector II positions back to eight at each level. Position Adjustment Resolution No. 22335 to cancel a vacant Fire Inspector II position and add a Fire Inspector I position was approved to accommodate a specific and time sensitive recruitment and internal employee reassignment issue. The need for that switch has been resolved and this request is to rebalance the number of Fire Inspector I and Fire Inspector II positions back to the original organizational structure to best serve the needs of the Fire Prevention Bureau in meeting its mandates for required occupancy inspections, completing specific technical work at the Fire Inspector II level, and supporting Fire District operations.

Fire Inspector position costs are offset by fees charged for the services they provide.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the District will not have the requisite number of Fire Inspector II positions available to hire journey level experienced individuals into the Fire Prevention Bureau. Certain activities and inspections performed by the Fire Inspector II classification will not be completed.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

AIR 36897_P300 22433 Add Inspector II-Cancel Inspector I - BOS 3.12.19