



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: February 12, 2019

Subject: 2019 Head Start Cost-of-Living Adjustment Grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to apply for and accept funding from the U.S. Department of Health and Human Services, Administration for Children and Families, in an amount not to exceed \$290,745 for Head Start supplemental funding for the period January 1, 2019 through December 31, 2019.

FISCAL IMPACT:

The County, as Grantee, is required to generate a 20% non-federal in-kind match not to exceed \$72,686 (see chart below). This match is achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners.

CFDA # 93.600 / grant no. 09CH010777

Early Head Start Cost-of-Living adjustment

Federal \$290,745 = 80%

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/12/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 12, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: CSB (925) 681-6389

cc: Nasim Eghlima, Haydee Ilan, Christina Reich

Match (In-Kind) \$72,686 = 20%

Grand Total \$363,431 = 100%

BACKGROUND:

Contra Costa County submits an application annually to U.S. Health and Human Services Department, Administration for Children and Families (ACF) as the Head Start grantee. The Department of Health and Human Services, and Education Appropriations Act of 2019 and Continuing Appropriations Act of 2019 contains an increase for Head Start. The Consolidated Appropriations Act, 2018, contains an increase under the Head Start Act for Fiscal Year 2018. A portion of the increase provide a cost-of-living adjustment (COLA) of 1.77 percent to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs. The Department intends to use the funding to cover increased operational costs due to benefits and negotiated salary increases. Head Start services are operated by the Employment & Human Services Department, Community Services Bureau.

The Head Start Policy Council will review the application for approval on February 20, 2019. This board order is to obtain BOS approval for the grant submission.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, funding to assist with Early Head Start operating costs will be forfeited.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

HS COLA grant letter