



Contra  
Costa  
County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: February 26, 2019

Subject: APPROVE a Purchase Order with Valley Pacific Petroleum

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Public Works Director, to execute a purchase order with Valley Pacific Petroleum in an amount not to exceed \$400,000 for fuel, for the period March 1, 2019 through February 29, 2020, Countywide.

**FISCAL IMPACT:**

This cost is to be 100% funded through Fleet Services ISF budget. (100% Fleet Internal Service Funds)

**BACKGROUND:**

Public Works Fleet Services is responsible for the County fueling station on Waterbird Way. The Materials Management Division purchases fuel for the station by accepting daily bids from fuel distributors. We have five vendors currently submitting bids. We are set up to purchase fuel from four of them. All four vendors are in need of new purchase orders. Southern Counties is our primary vendor, followed by Ramos Oil Co., Spartan Tank Lines,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/26/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 26, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ted Lavelle  
925-313-7077

cc:

and Hunt & Sons Inc. This request is for Valley Pacific Petroleum.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, the purchase of fuel from Valley Pacific Petroleum will not be possible.